

Abstract Submission Guidelines

Important Dates

Call for Abstracts Opens	May 2021
Abstract Submission Deadline	Friday 28 th August 2021 (23:59 GMT)
Notification of Outcome	Friday 18 th September 2021
Final day to withdraw accepted abstracts and/or request modifications	Friday 2 nd October 2021(23:59 GMT)
Programme including abstracts available online	Friday 16 th October 2021
Deadline for presenters of accepted abstracts to register for Frontiers 2021	Friday 16 th October 2021 (23:59 GMT)

Submission Conditions

Please read the instructions below before starting to submit your abstract(s) for consideration.

1. The abstracts for Frontiers 2021 must be submitted through to the following email address: info@stmarksacademicinstitute.org.uk
2. The person who submits the abstract will be the main contact for it.
3. Abstracts must be submitted according to the guidelines set out below.
5. If you require any assistance or have a query about online submission, contact info@stmarksacademicinstitute.org.uk.

IMPORTANT: It is not a requirement to register for the Conference prior to submitting an abstract; however, if the abstract is accepted, the presenting author must register by **Friday 16th October 2021**. Your abstracts will be removed from the programme and abstracts if you have not registered by then. Your abstract will not be eligible for a prize unless one of the authors is registered for the meeting

Poster Format

Authors with an abstract accepted as a poster must produce a poster for display at the conference. The poster presenter must stand by their poster during lunchtime on Wednesday November 17th. The prize winning poster authors will be notified at least 4 weeks in advance of the meeting and will be invited to give an oral presentation on Thursday November 18th.

Poster production guidelines:

- Poster size should be TV monitor-ready, with a 16:9 ratio. Please set this in your Page Setup options.
- Keep text to a minimum
- Ensure any text can be read from a distance of 1.5m (i.e. large font size). Only use san-serif (ie. Arial, not Times New Roman).
- Use graphs, charts, and/or tables
- Ensure contents have a logical flow
- Make it colourful
- Indicate any conflict of interest on the poster

Additional poster-related information:

- The Frontiers 2021 St Mark's Association Poster prize will be presented during the John Nicholls session on day 2 of the Frontiers meeting 1.
- Removal and collection of posters at the end of the display period remains the responsibility of the presenter. Posters not removed by the indicated take down time will be removed and disposed of (if physical as opposed to digital).
- You are permitted to submit an abstract that will be presented at another national/international meeting either prior to or after the Frontiers in Intestinal and Colorectal Disease 2021 meeting but not work that has already appeared as a full paper publication at the date of submission,

Structure

Title: The title and main text of the abstract must not include authors & affiliations. This is to keep the abstract as anonymous as possible for review.

Introduction: 1-2 sentences that clearly indicate the scientific question of the study and its clinical (or other) importance.

Methods: sufficient information to be able to understand the experimental design, the analytical techniques and the statistics used in the study.

Results: objective data answering the scientific question(s).

Conclusions: only conclusions directly supported by the results, along with implications for clinical practice, avoiding speculation and over generalisation.

Figures and tables

- Only one figure or table may be submitted.
- Text in these is included in the abstract character limit and may therefore reduce the number of characters considerably.
- Any figure/table provided must be submitted in monochrome.

- Keep any figure/table submitted as simple as possible for optimal reproduction. Figures will be sized to fit a single column so complex images with lots of detail are discouraged.
- The figure legend / table title should appear in the abstract text rather than as part of the figure or table.
- The figure/table should be cited in the abstract as Figure 1 / Table 1 (whichever is relevant)

Spelling & Grammar

- Please ensure your abstract does not contain spelling, grammar, or scientific mistakes, as it will be published exactly as submitted. Linguistic accuracy is your responsibility. No proof reading will be done.
- Abstracts may only be submitted in English.
- Abbreviations should be defined on first use.
- Trade names can be mentioned in the title, as well as in the body of the text.

Abstract Corrections

- During the pre-submission period, the abstract can be edited as many times as needed, up to the submission.
- If you wish to make a correction, please email the updated abstract and in the subject of the email please state the following “Correction to abstract”.
- No corrections are possible after the submission deadline **Friday 28th August 2021** (23:59 GMT).

Review and Notification

Notification of acceptance or rejection will be sent to the submitter, presenting authors and all co-authors on **Friday 18th September 2021**

Registration of the Abstract Presenter

When notified of acceptance, the Presenting Author is required to accept the offer by registering for the conference (if not already registered) and paying in full by **16th October 2021** (23:59 GMT).

If you have any queries regarding the above, please contact the team at St Mark's Academic Institute info@stmarksacademicinstitute.org.uk.